

Airport Advisory Board Meeting (Monday, January 27, 2020)

Generated by Allison Swint on Monday, January 27, 2020

Members present

Brian Barthelme Jr, James Alexander, Robert Lightstone, Ted Klapka, Gerald Meyerman, Carrie Kelly, Albert Babcock, Robert Zaorski

Meeting called to order at 10:09 AM

1. Call to Order

2. Roll Call/Quorum

3. Old Business

Action: A. Approve FINAL DRAFT St. Mary's County Regional Airport Rules

Motion to approve the FINAL DRAFT St. Mary's County Regional Airport Rules

Motion by Robert Lightstone, second by Carrie Kelly.

Final Resolution: Motion Carries

Yea: Brian Barthelme Jr, James Alexander, Robert Lightstone, Ted Klapka, Gerald Meyerman, Carrie Kelly, Albert Babcock, Robert Zaorski

Action: B. Approve FINAL DRAFT St. Mary's County Regional Airport Minimum Standards for Businesses Providing Aeronautical Services to the Public

Motion to approve FINAL DRAFT Airport Minimum Standards

Motion by Robert Lightstone, second by Ted Klapka.

Final Resolution: Motion Carries

Yea: Brian Barthelme Jr, James Alexander, Robert Lightstone, Ted Klapka, Gerald Meyerman, Carrie Kelly, Albert Babcock, Robert Zaorski

Action: C. Approve FINAL DRAFT St. Mary's County Regional Airport Standard Operating Procedures

Motion to approve the St. Mary's County Regional Airport Standard Operating Procedures

Motion by Robert Lightstone, second by Ted Klapka.

Final Resolution: Motion Carries

Yea: Brian Barthelme Jr, James Alexander, Robert Lightstone, Ted Klapka, Gerald Meyerman, Carrie Kelly, Albert Babcock, Robert Zaorski

Action: D. Approve FINAL DRAFT St. Mary's County Airport Advisory Board 2019 Airport Annual Report

Motion to approve the draft St. Mary's County Airport Advisory Board 2019 Airport Annual Report

Motion by Ted Klapka, second by Robert Lightstone.

Final Resolution: Motion Carries

Yea: Brian Barthelme Jr, James Alexander, Robert Lightstone, Ted Klapka, Gerald Meyerman, Carrie Kelly, Albert Babcock, Robert Zaorski

Action: E. Approve 2 DEC 19 AAB meeting minutes and action items
Motion to approve 2 DEC 19 AAB meeting minutes and action items

Motion by Robert Lightstone, second by Carrie Kelly.

Final Resolution: Motion Carries

Yea: Brian Barthelme Jr, James Alexander, Robert Lightstone, Ted Klapka, Gerald Meyerman, Carrie Kelly, Albert Babcock, Robert Zaorski

4. Board Reports

Information: A. Chairman/Vice Chairman Report

Information: B. DPW&T Report

Information: C. FBO Report

Information: D. 50th Anniversary Planning Committee

5. New Business

Action: A. 2020 Airport Advisory Board Elections
Motion to approve the 2020 Airport Advisory Board Officers

Motion by Robert Zaorski, second by Albert Babcock.

Final Resolution: Motion Carries

Yea: Brian Barthelme Jr, James Alexander, Robert Lightstone, Ted Klapka, Gerald Meyerman, Carrie Kelly, Albert Babcock, Robert Zaorski

Information: B. Next AAB meeting 24 FEB 2020

6. Public Comment

7. Adjourn

**St. Mary's County Regional Airport
Airport Advisory Board Meeting
27 January 2020 Minutes**



The Airport Advisory Board (AAB) commenced its 27 January meeting at 6pm at the Airport Terminal.

All members of the Airport Advisory Board were present: Jim Alexander (Chair), Bob Lightstone (Vice Chair), Ted Klapka (Secretary), Albert Babcock, Bryan Barthelme, Carrie Kelly, Bob Zaorski and Alternate Gerald Meyerman. John Deatruck and Allison Swint (Airport Manager) represented Department of Public Works & Transportation (DPWT). Five members of the airport business community and public were present.

Old Business: In culmination of over a year of public input and intensive effort, the Final Drafts of the Airport Rules, the Standard Operating Procedures, and the Minimum Standards for Aeronautical Services were unanimously passed by the AAB to be forwarded to the County with our recommendation that they be adopted by the County.

-The Final Draft of the Annual Report (with minor technical amendments) was unanimously passed by the AAB to be forwarded to the County.

-The 2 December 2019 Meeting Minutes and Action Items were unanimously approved.

Board Reports:

Chairman's Report: The Chairman noted that the Commissioners' Volunteer Reception was 830am 28 January and urged AAB members to attend.

-Both Runways are now open at NAS Pax. Airport traffic should be vigilant to increased military traffic along the Patuxent River.

-FOD remains an issue with the airport construction. The Contractor has switched to using a nylon bristle brush which should improve the situation. Aircraft Owners who believe their aircraft may have suffered FOD damage due to the construction should contact the Airport Manager for the procedures on how to file an insurance claim with the contractor.

-The 50th Anniversary events are now posted on the airport web page. The 21 December Fly-in Farmers Market and fly-in Santa event attracted approximately 500 attendees. Approximately 100 attended the 11 January Model aircraft and Model UAV event at the Terminal building. An AOPA Rusty Pilots seminar and FAA Wings event are scheduled for 8 February. A VMC Club and Wings event to include a visit from the DC FSDO are scheduled for 14 March.

Vice Chairman's Report: Mr. Lightstone noted that the Rules subcommittee had noted several issues that should be flagged for the County's attention and those issues should be passed to the County along with the Final Draft documents.

DPWT Report: Ms. Swint noted that construction is behind schedule and she does not anticipate that Taxiway Alfa will be in full use till July. Mr. Deatruck noted that funding is not yet secured to resurface the existing runway in conjunction with the runway extension efforts. The Board noted that it would be a shame to have new heavy weight extensions but have a runway that was weight limited. It was noted that the Trees along Taxiway Alfa between the T-hangars and new West Ramp block the line of sight of aircraft entering and exiting that taxiway. Mr. Deatruck indicated he would look into that to see if those trees could be removed to mitigate the issue. Ms. Swint indicated the Airport will be served by Food Trucks, initially on Tuesday, Wednesday and Thursdays.

FBO Reports: Utility Services have now been laid to the west end of the airport to facilitate further development. Airport Fuel sales are up since this time last year and do not seem to be impacted by the construction. Fuel Prices remain the lowest in the area.

**St. Mary's County Regional Airport
Airport Advisory Board Meeting
27 January 2020 Minutes**



New Business: Mr. Alexander, Mr. Lightstone and Mr. Klapka again offered to serve in their current positions and were unanimously reelected to their positions.

Public Comment: It was noted that the Board and Community participated well and constructively during a yearlong effort to improve the Rules documents.

The next meeting of the Board is scheduled for Monday 24 February at 6pm at the Airport Terminal Building.

The meeting adjourned at 7pm.

Submitted,

A handwritten signature in blue ink that reads 'Ted Klapka'.

Ted Klapka

Secretary

Approved,

A handwritten signature in blue ink that reads 'Jim Alexander'.

Jim Alexander

Chairman